



Architectural & Site Design Review Form

APPLICATION DATE: _____

APPLICANT: _____

PROPERTY ADDRESS: _____

ZONE: _____

PHONE NUMBER: _____

EMAIL: _____

REVIEW TYPE: Preliminary/Conceptual Review Final Review

APPLICATION TYPE: Regulatory Review Advisory Review

DESIGN AREA:

Town Center South Glastonbury Curtisville Extended Naubuc School
Village District Village District Village District Village District

Town Center Putnam/Glastonbury Upper Main Street Lower New London
Surrounds Boulevard Turnpike

Reserved Land Other Areas

APPLICATION: New Construction Addition Exterior Renovation

Demolition

Other: _____

Please return this **ASDRC Review Form** and the **ASDRC Design Guideline Checklist for your selected Design Area** and any plans and materials to the Community Development Office, 2155 Main Street, Glastonbury, CT 06033. Please provide (10) **FOLDED** sets of plans and materials. **Plans required for ASDRC Review should include:**

- Site Plan (existing and proposed)
- Landscape Plan and Planting Schedule
- Elevations (existing and proposed)
- Renderings of Public View
- Sign Plan and Details
- Lighting Plan (fixture specifications and photometric plan)
- Roof Plan (existing and proposed)
- Window Schedule and Details (sash/frame material, operation type, finish, glass type, installation sections, and muntin profile)

Application must be received 2 weeks prior to the scheduled meeting to be added to the upcoming agenda. **Applications will not be considered complete without ASDRC Review Form and ASDRC Design Guideline Checklist for your selected Design Area.** Please add contact information below for Team Members presenting application to the ASDRC (phone # and email).