

**PLANNING & ZONING UPDATE STEERING COMMITTEE
GLASTONBURY, CONNECTICUT
MINUTES OF THE APRIL 2, 2026 SPECIAL MEETING**

The meeting commenced at 3:30PM in Meeting Room A, 2nd Floor, Town Hall.

1. ROLL CALL:

Members Present:

Subcommittee Members Present: Corey Turner (*via Zoom*), Tom Gullotta, Kurt Cavanaugh, Laura Cahill (*via Zoom*), and Brian Davis

Members Excused: Sharon Purtill

Staff: Shelley Caltagirone, Director of Community Development; Gary Haynes, Planner; and Francisco Gomes, FHI Studio/IMEG (consultant)

2. Review draft sign regulations – The committee agreed to revise the purpose statement to end the first sentence at “sign.” They supported the proposed sign type names but wanted to ensure that definitions adequately describe signs and provide examples of signs. They would like to consider allowing wall signs for institutional, school, and places of worship in residential zones where currently only ground signs are permitted.

The committee was supportive of exempting campaign signs less than 8 square feet in size from requiring a permit. They noted that this is the same size limit as proposed for historical markers or plaques. They raised the question of whether or not to exempt flags from sign regulations, but came to no consensus. They agreed that signs on Town properties should not be exempt, but that state and federal signs would be exempt.

The committee was supportive of removing the current prohibition on A-frame signs if they are limited to locations within 10 feet of the entrance or are allowed as 48-hour temporary signs. They recommended improving the description of mobile or portable signs so as to exclude functional commercial vehicles with advertising. They also considered excluding banners from the prohibited signs list as they are commonly used for temporary event signage.

The committee was comfortable with the proposed reference to “non-residential zones” instead of listing commercial zones or referring to business establishments. They were supportive of the proposed change in sign lighting terminology.

The committee asked staff to look into how seasonal banners are approved currently before removing the requirement for Town Plan & Zoning Commission approval. They were supportive of allowing 28-day temporary sign only for new business establishments, and they discussed possibly changing 28-day signs to 14-day signs. They were supportive of eliminating the requirement for a temporary sign permit for construction signs.

The meeting was adjourned at 5:00PM.

Respectfully submitted,



Shelley Caltagirone
Director of Community Development